

J. Elisha Burke, B.S., M. Div., D. Min.
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CURRICULUM VITAE

Director, Men's Ministry and Health

Baptist General Convention of Virginia
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Education

Doctor of Ministry, May 2004

Samuel DeWitt Proctor School of Theology, Virginia Union University, Richmond, VA.

Master of Divinity, *Magna cum laude* 1996

Samuel DeWitt Proctor School of Theology, Virginia Union University, Richmond, VA.

Bachelor of Science, Social Sciences, cum laude, 1975

Elizabeth City State University, Elizabeth City, NC

The Grantsmanship Center, Grant Proposal Writing Certification, 1997

Seminars/Workshops/Classes:

Virginia Commonwealth University Center for Nonprofit Management - Nonprofit Management
University of Richmond's Institute of Philanthropy
United Way Services of Richmond, Grants Workshops
Neighborhoods In Bloom Leadership Academy

Honors and Awards

School of Theology, Virginia Union University, Magna Cum Laude, May, 1996

Personality of the Week - The Richmond Free Press, July 31, 1998

Community Service Award - The Complete Woman and Man: Mind, Body & Soul Annual HIV/AIDS
Conference

Dedication & Commitment Recognition - Project Vision, United Way Services

Service Award - Youth Ministry of Sixth Mt. Zion Baptist Church

Service Award - Christian Education Ministry of Sixth Mt. Zion Baptist Church

Professional Experience

Executive Director

Responsibilities include working with the Board, staff and volunteers to implement the mission, goals, objectives, values and policies of the organization; Organizing the resources (time, people, and dollars) to implement the short and long range plans; Increasing the vitality of the organization: researching funding sources and writing grant applications to secure funding for current and proposed programs; Form viable partnerships/relationships with other nonprofit, community service organizations, governmental entities, etc. to enhance the programs offered by the center; enhancing the impact of an organization through visibility in a variety of community enhancing strategies.

Gilpin-Jackson Ward Family Life Skills Center, Inc. Richmond, VA (6/96 to 4/06)

Pastor

Responsible for all priestly and administrative functions of a rural church with 240 members, including preparation of worship services, funerals, special worship events, planning and teaching Bible Study, Leadership Training and Development Seminars for Church Leaders, pastoral counseling and establishing a Christian Education Ministry. Other accomplishments include setting up a Vacation Bible School, Shepherd's Care Ministry, the Pastoral Relations Committee and the licensing of two associate ministers.

First Antioch Baptist Church, Powhatan, VA (January, 2002 – 7/06).

Interim Pastor

Served as Interim in a rural church. Facilitated church leader and congregational readiness to call a new pastor. Duties included worship planning, preaching, Bible Study, workshops, seminars and implementation of a pastoral call process.

Sharon Baptist Church, South Hill, VA (3/2001 - 8/2001)

Assistant to the Pastor

Assist the pastor with the priestly functions of ministry, including funerals, visitations, counseling, teaching, planning and handling day-to-day responsibilities when the pastor is not available. Additional responsibilities: Director of Leadership Training, Advisor to the Men's Fellowship, Adult Ministries; Co-Teacher of the New Members Class and Combined Adult Church School

Sixth Mount Zion Baptist Church, Richmond, VA (1/99 to 6/2001).

Director, Leadership Development and Training

Plan and Implement four leadership training seminar or workshops annually.

Sixth Mount Zion Baptist Church, Richmond, VA (1/96 - 6/2001).

Preacher

Preaching at Sixth Mt. Zion Baptist Church (periodically) and at other church worship services in Richmond, VA and Vicinity. (2/94 - present). Served as Interim Pastor at Sharon Baptist Church, South Hill, VA (2001) and at Hollywood Baptist Church, Powhatan, VA (2000), and preaching engagements at various churches in Richmond and Vicinity since 1994.

Director, Christian Education

Responsible for administration, planning, budget, leader training, and program implementation for twenty-six ministries and auxiliaries in the church. Major accomplishments included mission focus for all ministries and restructuring of the church School. Convened monthly ministry meeting and Annual Christian Education retreat.

Sixth Mount Zion Baptist Church, Richmond, VA (1/95 - 12/98).

Community Affairs Coordinator

Responsible for the development and implementation of a comprehensive fair housing program specifically targeted to local congregations, including but not limited to the preparation and dissemination of materials, making presentations, and scheduling presentations for others. Promote an understanding of fair housing issues in the community at large, and assist in the development of productive relationships with other advocacy groups, agencies, service providers and the housing industry. Assist in the development production and distribution of fair housing information, including written, audio, and audio-visual materials. Assist in the preparation of information about H.O.M.E.'s activities for the media,

including press releases.

Accomplishments: Developed and implemented Education and Outreach to Clergy and Congregations program, including the designing of the brochures, flyers, promotional and instructional materials used in speeches, seminars and training sessions. Co-wrote the scripts for the Fair Housing Information Service (an automated 24 hour information line) and taped the narratives on the service. Spoke before a number of church groups, community service organizations and real estate professionals in Richmond and Vicinity.

Housing Opportunities Made Equal (H.O.M.E.) of Richmond, Inc., 1/94 - 5/96

Teaching Experience

Adjunct Christian Education Instructor - Evans-Smith Institute for Church Leaders, Samuel DeWitt Proctor School of Theology, Virginia Union University, 2002 - present

Courses Taught: Planning for Christian Education

Purposeful Bible Study

Effective Teaching Skills

Curriculum Evaluation

Adjunct Instructor Virginia University of Lynchburg, Lynchburg, VA

Taught: Urban and Rural Ministry – in the Master of Divinity Degree Program

Instructor - Baptist General Convention of Virginia Annual Session and Congress of Christian Education, June 28 - July 2, 2004 - Topic: The Church and the Care of the Elderly

Guest Lecturer - The Church And Its Ministry - Options For Ministry

Samuel DeWitt Proctor School of Theology, Virginia Union University, 1998 - present

Instructor - Annual Church Leadership Conference, Samuel DeWitt Proctor School of Theology, Course: Men's Ministry, 2002 and 2003

Instructor - Annual Congress of Virginia State Baptists, 1999

Thematic Message - Ecumenical Child Care Network Annual Conference, Toronto, Canada, 1998

Seminars:

- Leadership Skills
- Conflict Resolution in the Workplace
- The Role of the Church in Community Economic Development
- How To Form A Nonprofit Corporation (for churches)
- Duties and Responsibilities of Nonprofit Board Members
- How To Write A Winning Grant Proposal
- Writing Successful Letter (Grant) Proposals
- The Dynamics of Christian Leadership
- Servant-Leadership for Church Leaders
- Contemporary Missiology (Missions for the Church of Today)
- Eldercare
- Transformative Leadership

Additional Teaching Experience:

Combined Adult Church School, Sixth Mt. Zion Baptist Church, 1998 to present
Young Adult Church School Class, Sixth Mt. Zion Baptist Church, 1991 - 1993
New Members Class, Sixth Mt. Zion Baptist Church, 1993 - 1997
Leadership Development Seminars/Workshops, Sixth Mt. Zion Baptist Church, 1996 - present
Public School Teacher (1975-1979)

Relevant Graduate Course work

Doctor of Ministry Project Document: Loving Your Neighbor As Yourself: Modeling Christian Education and Social Action

Biblical Studies, The Church and Its Ministry, New Testament, Old Testament, Christian Education, Homiletics I, II, and III, Church History, Christology, The Synoptic Gospels, Pastoral Care I & II, Spiritual Disciplines for Ministers, Systematic Theology I & II, The Church and Community Economic Development, Ministry and Family Life, Contemporary Missiology, Senior Seminar (Research and Paper: The Church and Its Role In Community Economic Development)

Professional Service and Volunteer Work

Board Member, Historic Jackson Ward Association
Project Vision Advisory Council - Vice Chairman, United Way Services
Continuum of Care (Homeless), United Way Services - Homeward
Homeless Action Council, United Way Services
Homeless Single Adults Committee, United Way Services
Homeless Meals Program, United Way Services
Communities In Schools Citizen Advisory Group
Black Women & Men's HIV/AIDS Health Project - local chapter - Black Women and Men's Health Project
The Complete Woman and Man, Mind, Body and Soul Conference Annual HIV/AIDS Conference
North Jackson Ward Strategy Task Force
Service Network Council
The Gilpin Initiative

Memberships

The Minister's Council, American Baptist Churches U.S.A.
The Baptist Minister's Conference of Richmond and Vicinity
Jackson Ward and Vicinity Clergy Association

Professional References

Dr. Ray McKenzie
Pastor, Gravel Hill Baptist Church, Varina, VA
Director, Evans-Smith Institute for Church Leaders, Richmond
School of Theology, Virginia Union University
1500 N. Lombardy Street
Richmond, VA 23220
(804) 342-3904

Dr. Vaughan M. Cunningham
Pastor, Queen Esther Baptist Church, Lancaster, VA
Adjunct Instructor
Evans-Smith Institute, Samuel DeWitt Proctor School of Theology
1500 N. Lombardy Street
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(804) 232-5868

Mrs. Barbara T. Crump
Director, Women's and Health Programs
Baptist General Convention of Virginia
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